



NATURAL RESOURCES TRUST

of EASTON

2017 NRT Harvest & Craft Fair Food Vendor Application

Fair Date: October 1, 2017

10 am – 4 pm

Contact Name: _____

Business/ Food Truck Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____

Website: _____

Description of food offerings and pricing: (attach menu if more room needed)

Please choose one:

Food truck/cart - (\$400)

Food service/ restaurant – (\$500)

Checks should be made payable to NRT of Easton. Applications, payments, and information should be mailed to: NRT Harvest Fair, PO Box 188, North Easton, MA 02356

Please note any additional requests (truck access, power, etc.) on the reverse of this form, if needed.

Conditions and fair information:

Food trucks/restaurants/vendors applying to the fair for the first time must provide: menus, a photo or website image, and all appropriate permitting information with this application and payment. Vendors in subsequent years should submit permits, the application, and fees.

The Harvest Fair operates from 10 am – 4 pm and is a rain or shine event. Set up begins on fair day at 6:30 am. All vehicles not pre-approved to remain on the fairgrounds **must be removed by 9:00 am**. Please note, due to high levels of visitor traffic, vehicle deliveries to the vendor areas will not be allowed during fair hours. No refund of booth fees will be given in the event of failure to participate the day of the event. Fees may be refunded at the discretion of the NRT if the event is canceled by NRT before noon the day of the fair. Vendors are expected to remain on site during fair hours. Vehicles will not be permitted onto/off of the fairgrounds until 4:30 pm. Before leaving, all vendors will thoroughly clean their assigned area of all debris.

Electricity will not be provided by the NRT. In very limited cases, electricity may be available, only if approved prior to the fair. Vendors are responsible for maintaining their booth and service area in an attractive, sanitary, and presentable manner. Trash receptacles and tables, etc. must be provided by vendors. Booths must be staffed at all times. **Booth offerings/menu, design and requirements must be discussed and pre-approved by a member of NRT staff.** In order to maintain equality in the vendor experience, sales of items/vendors may be restricted by NRT, and vendors may only sell items which are preapproved by NRT. Sale of French fries, popcorn, pies, and hot drinks are maintained by NRT and may not be sold by vendors. All other items must be approved by fair organizers. Set up materials (i.e. pop up tents, tables, appliances, stoves, etc.) needed for operation are the responsibility of the vendor. If there are any questions regarding supplies available, please speak to an NRT staff member before acceptance into the fair.

All food vendors are responsible for any and all taxes, permits, licenses and certificates required by state or local authorities. All food vendors (**including catering services, food trucks, restaurants, and others**) must contact the Easton Board of Health for specific requirements. The NRT will verify compliance with the Easton Board of Health prior to final approval. All certificates required must be prominently displayed the day of the event. All vendors must comply with local, state, and federal health ordinances. The NRT of Easton, as a non-profit organization, works with the Easton Board of Health for this event and may be able to obtain fee waivers for trucks/ vendors participating. Please speak to an NRT staff member for more information.

Completed application and payment is required for all accepted vendors no later than September 16, 2016. All payments must be completed and received by NRT no later than 9/15/17. Vendors who do not pay by this date will NOT be allowed to participate in the fair. NRT reserves the right to accept or reject any vendor at any time for the best interest of the event.

Signature of applicant

Date

About the Natural Resources Trust of Easton and the NRT Harvest Fair

The Natural Resources Trust of Easton is a registered non-profit organization dedicated to preserving land and important natural resources, providing quality environmental education programs, and bringing all members of the community closer to the natural world. The NRT has been an essential part of the community since 1967 and serves thousands of visitors each year.

The NRT's Harvest Fair is currently in its 44th year of operation. Each year, the fair provides visitors with a large selection of regional crafters, children's activities, food items, games, and local entertainment. The fair attracts thousands of visitors and is considered a true cultural jewel of southeastern Massachusetts.